

Be Aware or BeWare Building Information Security Awareness



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Agenda



- **What is Security Awareness?**
- **Who is your Audience?**
- **GLBA - FFIEC & Information Security Awareness**
- **Build Information Security Awareness Program?**
- **Examiner Expectations**
- **Presentation Content examples**
 - ❖ **Convert Policy to PowerPoint Quiz**
 - ❖ **Resources**

What is Security Awareness?

Make Personnel Aware of the following:

The Information Security Program is informative and a charter document serves as the "capstone" for the Information Security Program. Policies provide broad directive statements that outline the Information Security objectives in topical areas. Standards are specific more detailed prescriptive statements that address a subset of the organization, often technology or functionality dependent. Procedures and Guidelines document instructive step by step instructions to implement and comply with policy and standards and are often detailed to a business environment, technology or location.

Who is your Audience?

- Staff
- Executive Management
- Board of Directors
- Customers – Business or Consumer
 - What would change for different audiences?
 - Delivery Method
 - Content of Message
 - Frequency

FFIEC Examiner Guide



- **Financial Institutions are required to implement a comprehensive written information security program that includes administrative, technical and physical safeguards appropriate to the size and complexity of the bank and the nature and scope of its activities.**
- **An important part of the information security program is the training of employees to ensure they understand their responsibilities.**

Rules to Live By!



- **Don't try to guess what the examiners expect?**
 - ✓ **Build Information Security Program & Awareness to Industry Standards**





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Earning Relationships

Examiner Expectations?

- Information Security Program / Policy Doc' should contain statements concerning:
 - security education, training, and awareness;
- An information security policy document should be approved by management, and published and communicated to all employees and relevant external parties.
 - How is policy / program communicated?
 - To board?
 - To staff?
 - To customers?
 - To Vendors?

Presentation Content



- Policy Statement:

Equipment and hard copy reports that could potentially have non-public data on them must be tracked from the time they are taken out of service until appropriate media handling procedures have been followed to shred hard copy or destroy any device that may contain confidential or internal use only data.

INFORMATION SECURITY QUIZ

QUIZ EXAMPLE

The best way to dispose of customer-sensitive information and reports is _____?



ANSWER: Using Media Handling Procedures.

- Questions & Discussion
- Example Presentations Available
 - [Commerce State Bank Presentation](#)
 - [Template PowerPoint General](#)
 - [Template Quiz PowerPoint](#)
 - Internet Resources
 - [Identity Theft.Info](#) Free Videos – share on your Facebook page for customers
 - [Nigerian eMail SPAM Conference](#) - Humor
 - [Stop, Think Connect](#) – Resources from DHS
 - ECTF: www.ectf.dob.texas.gov/ectfrecomend.htm